



Hakipuu Academy PCS Admissions/Enrollment Policy and Process

Guiding Principles:

At Hakipuu`u Academy (HA), our goal is to inspire students to become life-long learners grounded in the traditions and wisdom of the Hawaiian culture. We strive to motivate students to take charge of their own learning and to gain the skills, knowledge and values necessary to make informed choices for a successful future.

HA provides a student-centered, place- and project-based, multi-faceted, hands-on instructional model that works best when students are motivated and willing to accept responsibility and accountability for their own learning. HA staff work with students to become independent learners by annually developing personal learning plans that build on student strengths and interests to help students develop critical thinking skills, apply creative problem-solving approaches, learn how to express themselves creatively, and expand their knowledge base. Faculty and staff encourage students to connect their learning to real world application and to use their experiences to give back to their communities.

Admission/Enrollment Policy

HA student recruitment and enrollment process is designed to honor diversity and is open to all students and families from throughout O`ahu. The school does not discriminate in its recruitment and enrollment processes on the basis of sex, race, color, creed, religion, ethnicity, or national origin. Nor will a student's opportunity for enrollment be determined by measures of achievement or aptitude, intellectual or athletic ability, status as a handicapped person, or proficiency in the English language.

The HA program is significantly different from the conventional school environment and, thus, HA believes it is especially important to spend time with each family prior to their selecting the program for their child(ren). To accommodate this belief, the school includes in the process opportunities for interested families to meet with the staff and/or visit the campus to better understand the HA student-centered, place- and project-based learning model, its focus on Hawaiian culture and environmental stewardship, and the expectation for students to build a sense of personal responsibility toward independent learning. HA also requests that interested families and students share their interests, concerns, and expectations with the school. The school encourages interested families and students to participate in all aspects of the HA application and enrollment process. By participating in all of these opportunities, families and the student(s) have a more complete understanding of the program to better determine if it meets their needs.

Recruitment Activities:

HA students and staff:

- Actively participate in community events and activities
- Place an ad in area newspapers
- Integrate HA banner and communication materials in community-based activities
- Enlist existing families and students and stakeholders to share information about the HLC program.

Admissions/Enrollment Process:

1. Student and family are interested in attending HA.
2. The information packet is provided by HA to be filled out by interested families.
3. Enrollment packets are accepted until all openings.
4. After vacancies are filled, a waitlist is created for the following year.

The HA Governing Board has adopted the following preferences for enrollment:

- Returning Students
- Siblings of returning students
- Children of staff members and HA Governing Board up to 10% of total enrollment
- New Students.

All new incoming students will attend an orientation when the new school year begins. This is an effort designed to support new students in their transition to HA and its student-centered, place- and project-based learning environment. Families will also be invited to attend an orientation that will be scheduled after school starts.

Each year, the admissions/enrollment process for the subsequent year begins at the start of second semester with completed applications due by March 31st. An submission of interest form may be dropped off at the HA office located on the road just ma uka of the Windward District Courthouse on Kea‘ahala Road headed toward the Windward Community College campus or mailed and postmarked by March 24th to the following address:

Hakipu‘u Academy, P.O. Box 1159, Kāne‘ohe, HI 96744, Office phone: (808) 235-9155 OR Fax: (808) 235-9160